

# AIA Group Limited

友邦保險控股有限公司 (Incorporated in Hong Kong with limited liability)

(於香港註冊成立的有限公司) Stock Code 股份代號:1299

## NOTIFICATION LETTER 通知信函

25 March 2014

Dear Non-registered Holder (Note 1),

#### AIA Group Limited (the "Company")

— Notice of Publication of Annual Report 2013, Circular dated 25 March 2014 containing Notice of Annual General Meeting and new articles of association proposed by the Company to be adopted at the Annual General Meeting (the "Current Corporate Communications")

The Company's Annual General Meeting will be held at 11:00 a.m. on Friday, 9 May 2014 at the Grand Ballroom, 2/F, Hotel Nikko Hongkong, 72 Mody Road, Tsimshatsui East, Kowloon, Hong Kong. The English and Chinese versions of the Current Corporate Communications of the Company are available on the Company's website at <a href="https://www.hkexnews.hk">www.hkexnews.hk</a> (the "HKEx website"). You may visit our website or the HKEx website to view and/or download those documents.

If you want to receive the printed versions of the Current Corporate Communications and all future Corporate Communications (Note 2) please complete the request form (the "Request Form") on the reverse side of this letter and return it to the Company c/o the Company's Share Registrar, Computershare Hong Kong Investor Services Limited by using the mailing label at the bottom of the Request Form (a stamp is not required if posted in Hong Kong) or by hand delivery. The address of the Share Registrar is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. The Request Form may also be downloaded from the Company's website or the HKEx website.

Should you have any queries in relation to this letter, please call the Company's hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Monday to Friday, excluding Hong Kong public holidays or send an email to aia.ecom@computershare.com.hk.

Yours faithfully, AIA Group Limited

Note:

- (1) This letter is sent to the Company's Non-registered holders (each, a "Non-registered holder"). Non-registered holder means such person or company whose shares in the Company are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that it wishes to receive Corporate Communications. If you have sold or transferred your shares in the Company, please disregard this letter and the Request Form on the reverse side.
- (2) Corporate Communication(s) refers to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the directors' report and annual accounts together with a copy of the auditor's report, the interim report, a notice of meeting, a listing document, a circular and a proxy form.

各位非登記持有人(附註1):

#### 友邦保險控股有限公司(「本公司」)

一 2013 年報、載有股東週年大會通告的 2014 年 3 月 25 日刊發之通函及本公司建議於股東週年大會上擬採納的新組織章程細則(「本次公司通訊」)之刊發通知

本公司之股東週年大會將於 2014 年 5 月 9 日 (星期五) 上午 11 時正假座香港九龍尖沙咀東部麼地道 72 號香港日航酒店二樓大宴會廳舉行。本公司之本次公司通訊的中、英文版本已登載於本公司網站 <u>www.aia.com</u> 及香港聯合交易所有限公司網站 <u>www.hkexnews.hk</u> (「聯交所網站」),請瀏覽本公司網站或聯交所網站以閱覽及/或下載有關文件。

如閣下欲收取本次公司通訊及所有日後刊發之公司通訊<sup>開註 2)</sup>的印刷本,請填妥在本函背面的申請表格(「申請表格」),並使用隨附之郵寄標籤寄回(如在香港投寄則無須貼上郵票),或親手交回本公司證券登記處香港中央證券登記有限公司以轉交本公司。證券登記處地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。申請表格亦可於本公司網站或聯交所網站內下載。

如閣下對本函內容有任何疑問,請致電本公司熱線(852) 2862 8688,辦公時間為星期一至五(香港公眾假期除外)上午 9 時正至下午 6 時正(香港時間)或電郵至 <u>aia.ecom@computershare.com.hk</u>。

友邦保險控股有限公司 謹啟

2014年3月25日

附註: (1)此函件乃向本公司之非登記持有人(「非登記持有人」)發出。非登記持有人指本公司般份存放於中央結算及交收系統的人士或公司,透過香港中央結算有限公司不時知會本公司, 希望收到公司通訊。如果閣下已經出售或轉讓所持有之本公司股份,則無需理會本函件及隨附之申請表格。

(2)公司通訊乃指本公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件,其中包括但不限於董事會報告及年度賬目連同核數師報告、中期報告、會議通告、上市文件、通函及代表委任表格。

## REQUEST FORM 申請表格

To: AIA Group Limited (the "Company") (Stock Code: 1299)

(Please mark "X" in ONLY ONE of the following boxes)

c/o Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong 致: 友邦保險控股有限公司(「公司」) (股份代號: 1299) 經香港中央證券登記有限公司 香港灣仔皇后大道東 183 號

合和中心 17M 樓

I/We would like to receive the printed version of the Annual Report 2013, the Circular dated 25 March 2014 containing the Notice of Annual General Meeting, the new articles of association proposed by the Company to be adopted at the Annual General Meeting and all future Corporate Communications of the Company in the manner as indicated below:

本人/我們希望以下列方式收取公司的 2013 年報、載有股東週年大會通告的 2014 年 3 月 25 日刊發之通函、公司建議於股東週年大會上擬採納的新組 織章程細則及所有日後刊發之公司通訊:

(請從下列選擇中,僅在其中一個空格內劃上「X」號)

to receive the **printed English version** of the Corporate Communications

僅收取本次公司通訊的**英文印刷本**: **OR 或**to receive the **printed Chinese version** of the Corporate Communications

僅收取本次公司通訊的**中文印刷本**: **OR 或**to receive both the **printed English and Chinese versions** of the Corporate Communications.

僅收取本次公司通訊的**英文及中文印刷本**。

Signature: **Contact telephone number: Date: 接名: Phase: Bate: 以** 

Notes 附註:

- 1. Please complete all your details clearly.
- 請閣下清楚填妥所有資料。
- 2. This form is sent to the Company's Non-registered holders (each, a "Non-registered holder"). Non-registered holder means such person or company whose shares in the Company are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that it wishes to receive Corporate Communications.

  此表格乃向公司之非登記持有人(「非登記持有人」)發出。非登記持有人指本公司股份存放於中央結算及交收系統的人士或公司,透過香港中央結算有限公司不時知會公司,希望
  - 收到公司通訊。

    Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.
- 如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確,則本表格將會作廢。
- 4. The above instruction will apply to all Corporate Communications to be sent to you until you notify to the Company c/o the Company's Share Registrar, Computershare Hong Kong Investor Services Limited to the contrary or unless you have at anytime ceased to have holdings in the Company. The address of the Share Registrar is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

  上述指示將總用於發送予關下之所有公司通訊,直至閣下通知公司之證券登記應香港中央證券登記有限公司另外之安排或閣下任何時候停止持有公司的股份為止。證券登記應也地
  - 上遞指不將週用於簽廷字阁下之所有公司週訊,且主阁下週知公司之證券登記處者港中兴證券登記有限公司另外之安排或阁下任何時疾停止持有公司的股份為止。證券登記處地。 為香港灣仔皇后大道東 183 號合和中心 17M 樓。
- 5. For the avoidance of doubt, we do not accept any other instruction given on this Request Form. 為免存疑,任何在本申請表格上的額外指示,公司將不予處理。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- (i) 'Personal Data' in these statements has the same meaning as ''personal data'' in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (''PDPO'').

  本聲明中所指的「個人資料」具有香港法例第 486 章《個人資料(私陽)條例》(「《私隱條例》」)中「個人資料」的涵義。
- (ii) Your supply of Personal Data to the Company is on a voluntary basis. Failure to provide sufficient information, the Company may not be able to process your instructions and/or requests as stated in this form. 関下是自願向公司提供個人資料。若 関下未能提供足夠資料,公司可能無法處理 関下在本表格上所述的指示及/或要求。
- (iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its share registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for our verification and record purposes.
  公司可就任何所說明的用途,將 閣下的個人資料按露或轉移給公司的附屬公司、證券登記處、及/或其他公司或團體,並將在適當期間保留該等個人資料作核實及紀錄用途。
- (iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing to the Personal Data Privacy Officer of Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. 関下方權根據(私隱條例)的條文查閱及/或修改 関下的個人資料。任何該等查閱及/或修改個人資料的要求均須以書面方式向香港中央證券登記有限公司(地址為香港灣仔皇后大道東 183 號合和中心 17M 樓)的個人資料和隆主任提出。

X

閣下寄回此申請表格時,請將郵寄標籤剪貼於信封上。

### 如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick it on the envelope to return this Request Form to us.

No postage stamp necessary if posted in Hong Kong.

#### 郵寄標籤 MAILING LABEL

香港中央證券登記有限公司
Computershare Hong Kong Investor Services Limited
簡便回郵號碼 Freepost No. 37
香港 Hong Kong

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