

# **AIA Group Limited**

# 友邦保險控股有限公司

*(於香港註冊成立的有限公司)* (Incorporated in Hong Kong with limited liability) 股份代號 Stock Code:1299

## NOTIFICATION LETTER 通知信函

23 March 2012

Dear Registered Holder,

#### AIA Group Limited (the "Company")

#### - Notice of Publication of 2011 Annual Report and other documents

The English and Chinese versions of the 2011 Annual Report, the Circular dated 23 March 2012 and the Proxy Form of the Company are available on the Company's website at <a href="www.aia.com">www.aia.com</a> and The Stock Exchange of Hong Kong Limited's website at <a href="www.hkexnews.hk">www.hkexnews.hk</a> (the "HKEx's website"), you may visit our website or the HKEx's website to view and / or download those documents. If you have elected to receive the Corporate Communications (Note) in printed form, the printed version of your selected language(s) are enclosed.

If you want to (i) receive a printed version of the 2011 Annual Report in the language different from that in which you have received; and / or (ii) change your choice of language(s) or means of receiving all future Corporate Communications, please complete and sign on the change request form (the "Change Request Form") in reverse side and return it by post using the mailing label at the bottom of the Change Request Form (a stamp is not needed if posted in Hong Kong) or by hand delivery to the Company c/o the Company's Share Registrar, Computershare Hong Kong Investor Services Limited (the "Share Registrar") at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. You may also send your request (specifying your name, address and request) via email to <a href="mailto:aia.ecom@ccomputershare.com.hk">aia.ecom@ccomputershare.com.hk</a> or write to the Share Registrar. Even if you have chosen to receive all future Corporate Communications by electronic means but for any reason you have difficulty in receiving or gaining access to the Corporate Communications, the Company will upon your request send the Corporate Communications to you in printed form free of charge.

Should you have any queries in relation to this letter, please call the Company's telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays or send an email to <a href="mailto:aia.ecom@computershare.com.hk">aia.ecom@computershare.com.hk</a>.

Yours faithfully, By order of the Board AIA Group Limited Lai Wing Nga Group Company Secretary

Note: Corporate Communications mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the directors report and annual accounts together with a copy of the auditors' report, the interim report, a notice of meeting, a listing document, a circular and a proxy form.

各位登記持有人:

### 友邦保險控股有限公司(「本公司」) - 2011 年年報及其他文件之發佈通知

本公司 2011 年年報、2012 年 3 月 23 日之通函及代表委位表格的中、英文版本已登載於本公司網站 www.aia.com 及香港聯合交易所有限公司網站 www.hkexnews.hk (「聯交所網站」),請瀏覽本公司網站或聯交所網站以閱覽及/或下載有關文件。如 閣下已選擇收取公司通訊<sup>(1)</sup>的印刷本,隨本函附奉 閣下所選擇的語言版本的印刷本。

如 閣下欲(i)收取提供給 閣下之 2011 年年報的另一種語言編製的版本;及/或(ii)更改日後所有公司通訊的語言版本或收取方式的選擇,請填妥在本函背面的變更申請表格(「變更申請表格」),並使用隨附之郵寄標籤(如在香港投寄則無須貼上郵票)將填妥及簽署後的變更申請表格寄回,或親手交回本公司證券登記處香港中央證券登記有限公司(「證券登記處」)以轉交本公司。證券登記處地址爲香港灣仔皇后大道東 183 號合和中心 17M 樓。 閣下同時亦可將申請(註明閣下的姓名、地址及要求)以電郵方式發送到 aia.ecom@computershare.com.hk 或以書面方式通知證券登記處。如 閣下已選擇以網上方式收取日後之公司通訊,但因任何理由未能閱覽載於網站的公司通訊,本公司將應 閣下要求發送所要求的公司通訊的印刷本予 閣下,費用全免。

如 閣下對本函內容有任何疑問,請致電本公司電話熱線(852) 2862 8688,辦公時間爲星期一至五(公眾假期除外)上午 9 時正至下午 6 時正或電郵至 <u>aia.ecom@computershare.com.hk</u>。

承董事會命

友邦保險控股有限公司

集團公司秘書

黎穎雅

蓮啓

2012 年 3 月 23 日

附註: 公司通訊分指本公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件,其中包括但不限於董事會報告及本公司的年度顯目連同核數節報告,中期報告,會議通告。上市文件.通函及代表委任表格

- AIAH-23032012-1(7)

|  | CHANGE REQUEST FOR  | M §                       |   |
|--|---|---------------------------|---|
| To:  |   | 致: the Control the coive: | <b>友邦保險控股有限公司(「公司」)</b> (股份代號: 1299) 經香港中央證券登記有限公司<br>香港灣仔皇后大道東 183 號<br>合和中心 17M 樓<br>Circular dated 23 March 2012  Company's website or have already received printed copie<br>此文件的中文或英文印刷本,惟欲收取: |
|  | a <b>printed English version</b> of the above documents   | 上述                        | :文件的 <b>英文印刷本; OR 或</b>   |
|  | a printed Chinese version of the above documents  | 上过                        | 立文件的 <b>中文印刷本; OR 或</b>   |
|  | both the printed English and Chinese versions of the above documents. 上述文件的英文及中文印刷本。  |                           |   |
| I/We would like to receive the Company's future Corporate Communications: 本人/吾等欲以下列方式收取本公司日後刊發的公司通訊: (Please mark "X" in ONLY ONE of the following boxes) (請從下列選擇中,僅在其中一個空格內劃上「X」 by electronic means through the Company's website (www.aia.com) (instead of in printed for letter mailed to my / our address when printed copies of the relevant Corporate Communica 透過本公司網站(www.aia.com)以電子方式收取(代替印刷本),並在有關公司通記通知信函至本人/吾等的地址;或  the printed English version ONLY 僅收取英文印刷本; OR 或 |   |                           | unification (instead of in printed form) with a notification was relevant Corporate Communications are mailed; OR 特印刷本),並在有關公司通訊印刷本寄出時郵寄  |
|  | the printed Chinese version ONLY 僅收取中文E   | 別利本                       | ェ; OR 或   |
|  | both the printed English and Chinese versions.  | 司時」                       | 收取 <b>英文及中文印刷本</b> 。  |
|  | Signature: Contact telephone n<br>簽名: 聯絡電話號碼:   | umbe                      | r: Date:<br>日期:   |
| Notes 1. 2. 3.   | 請 閣下清楚填安所有資料。  Any form with more than one box marked (X) in Part A or Part B, with no box marked otherwise incorrectly completed will be void.  如在本表格甲部或乙部分別作出超過一項選擇、或在甲部及乙部均未有作出選擇表格將會作廢。 |                           | 32  |

閣下寄回此申請表格時,請將郵寄標籤剪貼於信封上。 如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick this on the envelope to return this Request Form to us.

No postage stamp necessary if posted in Hong Kong.

## 郵寄標籤 MAILING LABEL

香港中央證券登記有限公司 Computershare Hong Kong Investor Services Limited 簡便回郵號碼 Freepost No. 37 香港 Hong Kong